



Contract

AGREEMENT FOR THE SUPPLY OF TEACHING SERVICES

This agreement is made between you (the teacher) and JITER Services (the referral agent) for the supply of relief teaching services to ELICOS colleges and schools.

The teacher agrees to

- Provide regularly updated early morning contact and availability information
- Return telephone messages immediately received whether taking the teaching assignment or not
- Work at short notice in a variety of locations with the full range of classes and levels in ELICOS institutions
- Deal exclusively with JITER Services where work is referred and not enter into a private arrangement of any type with the client- if you are offered a full-time job or what not please contact us and we will make arrangements with the college to release you
- Have your own ABN for tax purposes
- Pay a \$25 registration fee (to be deducted from the first payment)
- Dress appropriately for each assignment... smart casual
- Have some back up material ready in case there is nothing left for you to work with
- Be prepared to teach as well as you are able... interact with the students and help them - teachers who aren't vibrant and interactive will not receive work in future.
- Be clear and patient in your communication with your students
- If you encounter any problems with a school let us know asap

The referral agent agrees to

- Direct referrals for short notice relief work to the teacher
- Contact the teacher as early as possible on mornings when relief work is available
- Pay the agreed rate for the said services fortnightly in arrears on receipt of invoices submitted on Fridays

Rates of pay

Rates of pay are based on a simplified version of the English Colleges Award which reduces all points from 0 - 7 to three payment rates. Teachers are paid the teaching rate for the number of classroom hours on the first day. Should a second or subsequent day's work be carried out in the same college 1/4 hour per teaching hour will be paid at the preparation rate. The rate appropriate at the bottom of the page here



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